



**Our Ref: STTI/Adm/Memo/11/10/2020**

**Your Ref:**

**INTERNAL MEMO NO.011**

FROM: Principal

TO : 1) All KNEC March & July Series Registered Candidates  
2) All 2020 KASNEB Registered Candidates.

**SUBJECT: PHASED RESUMPTION OF TRAINING PROGRAMS AND EXAMINATIONS**

You are hereby informed that resumption of training programs and examinations is as scheduled in the table below:

#	Activity	Dates	Remarks
1.	March 2020 KNEC Series	5 <sup>th</sup> October ,2020	Candidates report back to institutions
		8 <sup>th</sup> October , 2020	KNEC Rehearsal
		12 <sup>th</sup> – 23 <sup>rd</sup> October ,2020	March 2020 KNEC Examinations.
2.	1 <sup>st</sup> Term 2020/21	Commences 26 <sup>th</sup> October, 2020	July 2020 candidates report back.  Registration deadline to be extended to 28 <sup>th</sup> October, 2020.
	May & Nov.2020 KASNEB Series	23 <sup>rd</sup> - 30 <sup>th</sup> November,2020	KASNEB Examinations
<b>Christmas Break</b> <b>18<sup>TH</sup> December ,2020 to 3<sup>rd</sup> January,2021</b>			
	1 <sup>st</sup> Term 2020/21(Cont.)	4 <sup>th</sup> to 29 <sup>th</sup> January 2021	July 2020 KNEC Examinations ( 18 <sup>th</sup> to 29 <sup>th</sup> January 2020
3.	2 <sup>nd</sup> Term 2020/21	15 <sup>th</sup> February to 7 <sup>th</sup> May 2021	Septembers, 2020 Admission cohort
4.	3 <sup>rd</sup> Term 2020/21	Commences 24 <sup>th</sup> May to 13 <sup>th</sup> August 2021	KNEC Examinations ( 2 <sup>nd</sup> to 13 <sup>th</sup> August 2021)

Please make immediate arrangements to report as per the dates shown. Note that you will be expected to observe and adhere to the covid – 19 mitigation protocols and procedures below:

1. Wear face mask at all times.
2. Your body temperature will be **taken at the gate** at every entry to college.
3. You will wash your hands at the **gate and each time** of entry into any classroom, workshop and/or office.
4. You will sanitize your hands at **every entry** into any classroom, workshop and / or office.
5. You will give room for fumigation of **classrooms**, workshops, desks and / or chairs, tables etc based on fumigation program that will be put in place by the administration from time to time.

**Remember:** Good health is a personal **priority**, so **KEEP SAFE** by observing set down health protocols.

Thank you

For and on behalf on behalf of: **SIALA TECHNICAL TRAINING INSTITUTE.**

Situma Fredrick

**PRINCIPAL/SECRETARY, BOG**

Cc.

- 1) Board of Governors
- 2) Deputy principal – Administration
- 3) Deputy Principal – Academics
- 4) Registrar
- 5) Dean of Students
- 6) All H.O.Ds
- 7) Notice boards for trainers and non – trainers