



Ministry of Education  
State Department for Vocational & Technical Training  
SIALA TECHNICAL TRAINING INSTITUTE  
P. O. Box 164-40404, RONGO  
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## JOB VACANCY ADVERTISEMENT

Siala Technical Training Institute (STTI) is a public TVET accredited Institution under Ministry of Education. It is situated in Rongo Sub – county, Migori County. The Institute is seeking to recruit a competent, self-driven and qualified person to fill the following position.

**POSITION: INTERNAL AUDITOR – JOB GROUP J, REF NO.: STTI/DVT/FIN/1/2025 (1 POST)**

**Job type:** Permanent

**Experience:** 3 years

### Qualifications:

- Bachelor's degree in any of the following fields: Commerce, Business Administration, Business Management (Accounting/Finance option) from a recognized institution;
- Must be a Certified Internal Auditor (CIA) or Certified Government Auditing Professional (CGAP ) or Certified Risk Management Assurance Professional CRMAP)
- Registered member of the Institute of Internal Auditors in good standing
- Proficiency in computerized/audit software
- Ability to maintain high standard of ethics, confidentiality and professionalism
- A valid certificate of Good conduct

### DUTIES AND RESPONSIBILITIES:

- Ensure that the Institute is complying with relevant laws and statutes impacting on its operations;
- Assess the Institute's risks and the efficacy of its risk management efforts;
- Develop, document and implement sound audit management systems in accordance with international audit standards
- Evaluate internal controls that safeguard the Institute's assets and make recommendations on how to improve;
- Undertake annual audit planning and ensure its implementation;
- Check on budgetary controls and ensure compliance with the set budget and work plans;
- Coordinate responses to management letters from the external auditors;
- Planning and conducting risk based audits;
- Document the results of audit procedures ;
- Communicate the Audit findings, best practices, and recommendations to senior management;
- In-depth understanding of the Institute Processes and identification of key process risks and related internal controls;

Applications comprising detailed curriculum vitae, copies of academic and professional Certificates and National Identification card should be delivered on *or before 31<sup>st</sup> January, 2025 latest 5.00 pm (East African Time)* to:

**The Principal**  
**Siala Technical Training Institute**  
**P.o Box 164 – 40404**  
**RONGO.**

Only shortlisted and successful candidates will be contacted.

MARGINALIZED AND MINORITIES, WOMEN AND PERSONS WITH DISABILITIES WHO MEET THE REQUIREMENTS ARE ENCOURAGED TO APPLY.

**SIALA TECHNICAL TRAINING INSTITUTE IS AN EQUAL OPPORTUNITY EMPLOYER**

**Quality Policy Statement:** Committed to Providing Quality Technical, Industrial, Vocational and Entrepreneurship Training.

SIALA TTI IS



ISO 9001:2015 Certified

